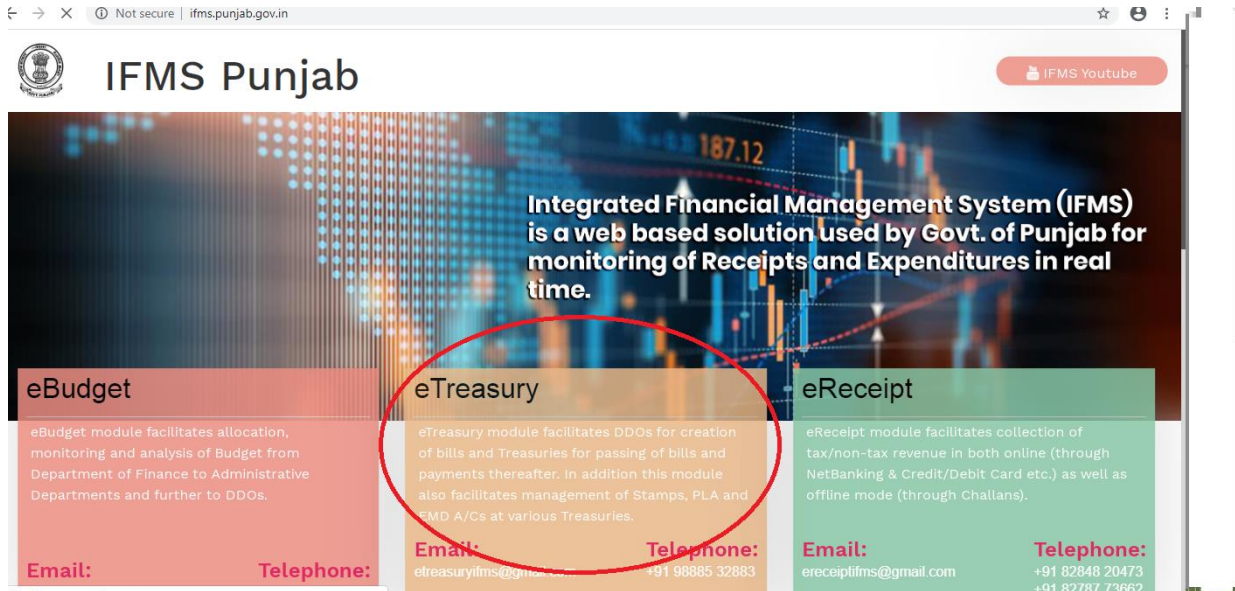
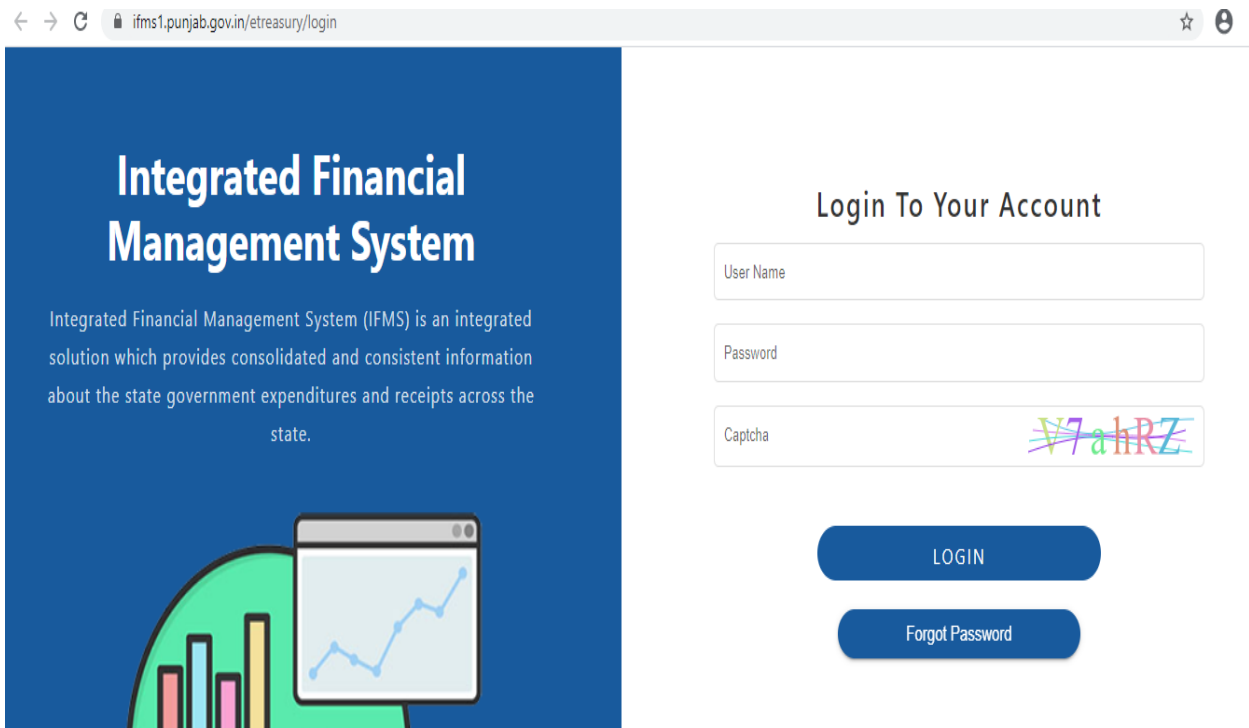


## Steps to register Stamp Vendors in Treasuries

1. Open **eTreasury** by entering <https://ifms.punjab.gov.in> link into address bar of your browser and click on **eTreasury** button as shown in the screenshot given below:



2. **DTO/TO** can login into **eTreasury** by entering credentials on the screen as given below:



3. Click on “License Issued to Stamp Vendor” link on the screen as shown below:

Integrated Financial Management System Welcome dto1.asr (16455)

- Submitted Bills
- Bill Status
- PLA Master Entry
- EMD Master Entry
- Reports
- Failed Transactions
- Change Password
- RBD
- ECS
- Cheque Processing
- Profile Transfer
- License Issued to Stamp Vendor
- Logout

Name	eReceipt UserID	PAN/TAN/TIN No.	Adhaar No.	License No. License Validity	Area	Enabled?	Post Date	Transaction Date
Name 210 mail.com	ereceiptusername	AAAPL1234C (PAN No.)	123487645321	LICENSEVENDOR001 <b>From:</b> 21-May-2020 <b>To:</b> 17-Feb-2021	Urban	✔	16-May-2020	16-May-2020
Jr 231 gmail.com	jaskaran	RAJA999999B (TAN No.)	432198761234	LIC007 <b>From:</b> 30-Apr-2020 <b>To:</b> 25-Dec-2020	Rural	✔	16-May-2020	16-May-2020
gh 221 il.com	userid008	RAYA999999B (TAN No.)	432198761231	LIC008 <b>From:</b> 30-Apr-2020 <b>To:</b> 20-Jan-2021	Rural	✔	16-May-2020	16-May-2020
210	dtoasr	AEYPM5403H (PAN No.)	987654321123	LIC009 <b>From:</b> 01-May-2020	Rural	✔	16-May-2020	16-May-2020

4. Click on “Add” to register or map new stamp vendor for discount.

Integrated Financial Management System Welcome [REDACTED]

- Submitted Bills
- Bill Status
- PLA Master Entry
- EMD Master Entry
- Reports
- Failed Transactions
- Change Password
- RBD
- ECS
- Cheque Processing
- Profile Transfer
- License Issued to Stamp Vendor
- Logout

### View Vendors

Vendors Entered

Add

Sr. No.	Vendor Name Mobile Email	eReceipt UserID	PAN/TAN/TIN No.	Adhaar No.	License No. License Validity	Area	Enabled?	Post Date	Transaction Date
1	Vendor Name [REDACTED] [REDACTED]@gmail.com	[REDACTED]	[REDACTED] (PAN No.)	[REDACTED]	[REDACTED] <b>From:</b> 21-May-2020 <b>To:</b> 17-Feb-2021	Urban	✔	16-May-2020	16-May-2020
2	Vendor II Jr [REDACTED] [REDACTED]@gmail.com	[REDACTED]	[REDACTED] (TAN No.)	[REDACTED]	[REDACTED] <b>From:</b> 30-Apr-2020 <b>To:</b> 25-Dec-2020	Rural	✔	16-May-2020	16-May-2020
3	Lucky Singh [REDACTED]	[REDACTED]	[REDACTED] (TAN No.)	[REDACTED]	[REDACTED] <b>From:</b> 30-Apr-2020	Rural	✔	16-May-2020	16-May-2020

5. Fill all the mandatory fields on **Add Vendor** form on the screen as shown below:

Integrated Financial Management System Welcome dto.jal (3015)

### Add Vendor

**Vendor Entry details**

**NOTE: Please make sure you enter a valid Mobile No. and Email ID, your login information will be provided to you via SMS and Email respectively.**

Vendor Name

Adhaar No.

Select Option

Please select ID Option first

License No.

Mobile No.

Email

License Valid From

License Valid To

Area Type :  Rural  Urban

Enabled

6. After entering all mandatory field details, click on **Save** button.

Integrated Financial Management System Welcome dto.jal (3015)

### Add Vendor

**Vendor Entry details**

**NOTE: Please make sure you enter a valid Mobile No. and Email ID, your login information will be provided to you via SMS and Email respectively.**

Vendor Name

Adhaar No.

Select Option

PAN No.

License No.

Mobile No.

Email

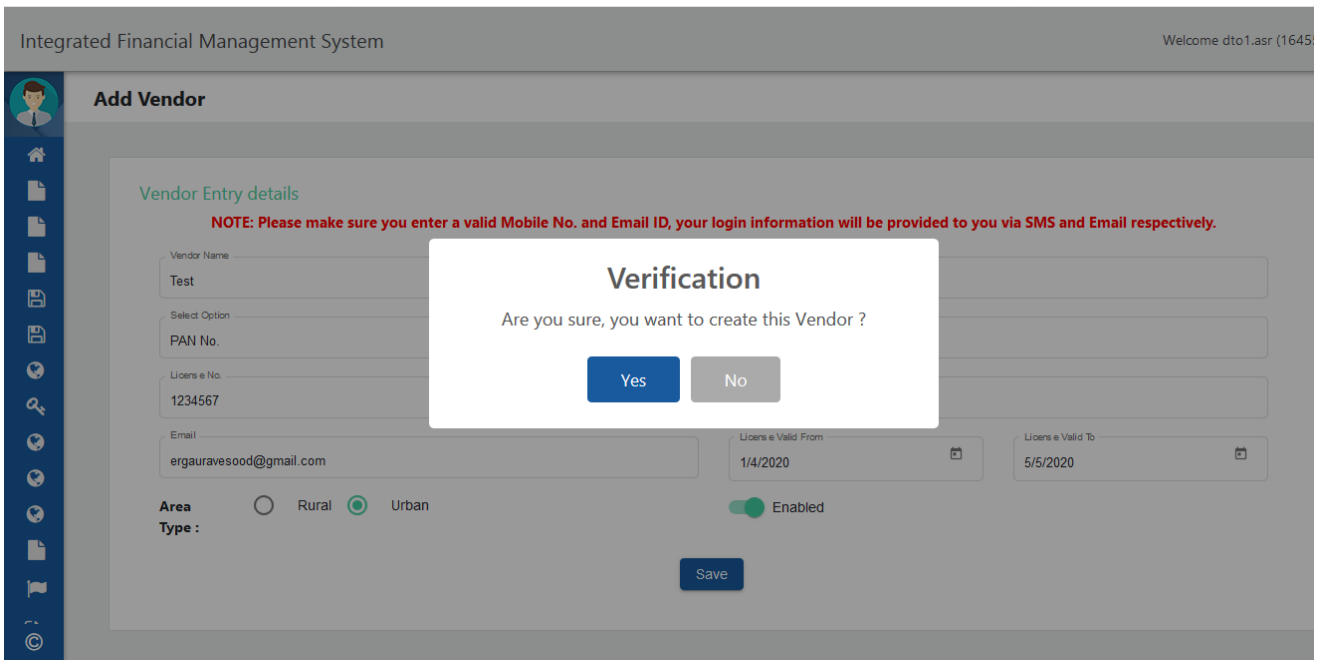
License Valid From

License Valid To

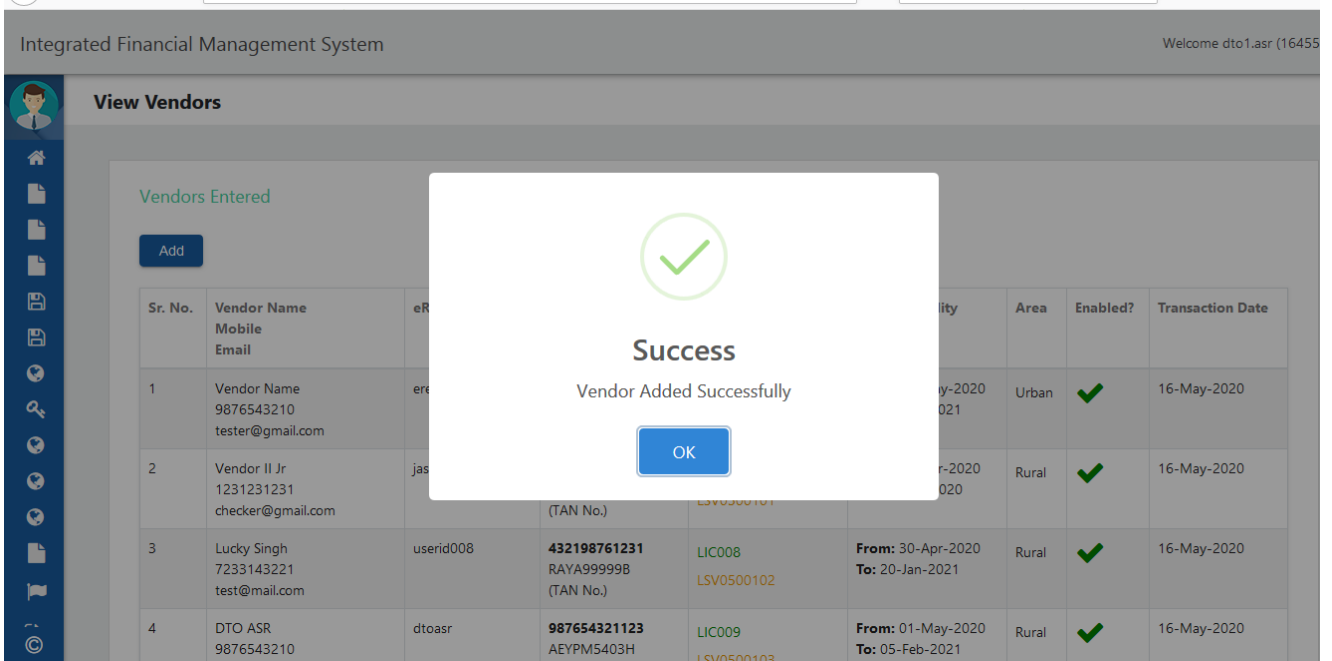
Area Type :  Rural  Urban

Enabled

7. System will ask for verification with screen as shown below, here click on **Yes** button.



8. System will give success message with **Vendor Added Successfully**.



9. The system will send a SMS and Email to Stamp Vendors with **Userld** and **Password** in the format as mentioned below. Using this **Userld** and **Password**, Stamp Vendors can login into eReceipt portal for making payments and availing discounts on Stamps.

**“You are registered as Stamp vendor login id SV1400127 and pwd sara0595”**